

TRINITY LIFE SUPPORT CSD

Minutes

REGULAR MEETING OF THE BOARD OF DIRECTORS

610 Washington Street, Weaverville, CA 96093

Wednesday, February 16, 2022; 11:00 a.m.

Director present: Chairperson; Scott Alvord, Vice-Chairperson; Todd Corbett, Secretary; Serena Brown, Director; and Director; Carol Minor

Director not present: Director; Gus Kormeier

Others present District Manager; Patti Wyckoff, Finance Director; Kathy Ratliff, Clerk/Asst. Admin; Tiffany Wong

- I. Call Meeting to order/Roll Call: Chairperson, Alvord called the meeting to order at 1100 hours.
- II. CONSENT CALENDAR: *All matter listed under Consent Calendar are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.*
 - a. Adoption of Agenda
 - b. Approval of the meeting minutes from the January 19, 2022 Board meeting.

MSC: Minor/Corbett motion to approve the consent calendar items as presented.
- III. Approval of financial reports.
 - a. Review January vendor expenditures. See attached.
 - b. Review profit and loss budget performance through January. See attached.
 - c. Review balance sheet & cash flow through January. See attached.

MSC: Minor/ Brown motion to approve the financials as presented.
- IV. Public Comment (Government Code Section 54954.3 et seq.) **None present.**
- V. Action Items
 - a. Discuss/Action: Ambulance Bid for surplus Units. See attached letter of intent received for Unit #10 from Shawn Poore'.

MSC: Brown/Corbett motion to accept bid as submitted.

General Manager; Wyckoff informs the Board that Unit #12 has not received any bids. Pat suggests unit #12 be donated out or Douglas city towing called to schedule to haul it away to scrap yard. **Board directs General Manager; Wyckoff to remove and/or donate unit #12.**
 - b. Discuss/Action: Stryker Gurney Service Contract approval. See attached
MSC: Minor/Corbett motion to approve contract as presented.
- VI. REPORTS
 - a. Operations: See attached
Back and forth discussion pertaining to staffing. General Manager; Wyckoff notifies Board that Crystal Air has been scheduled for second bid, Friday, January 25, 2022 @ 0900 Hours, for the crews quarters ac/heating unit. Currently, running off emergency power.
Chairperson; Alvord asks about EMT that has ability to be medic. General Manager; Wyckoff reports EMT is going to start refresher class. Signing up for class and will be taking in March

2022. EMT has until May 31, 2022 to complete Paramedic testing. If this does not happen, EMT is aware that TLS payments for taking Paramedic course will need to be reimbursed back to TLS CSD.

b. Committees

- i. Policies Committee (Minor, Brown). None presented.
- ii. Contracts (Alvord/Corbett). None presented.
- iii. Budget & Action Committee (Minor/Brown/Ratliff/Wyckoff). None presented.

c. Finance

- i. Billing Update: See attached. Finance Director; Ratliff reports IGT webinar scheduled for fall 2022. TLS CSD on board to have contract once rates finalized. The IGT and GEMT Grants reimburse for payment losses. Director; Brown notified Finance Director; Ratliff, of Trinity Trust Grant is open to apply, February 16, 2022. Ratliff will look into it. Board reviews the attached patient revenue comparison and response stats attachments. No questions.
- ii. Tax Revenue. None presented.

d. Membership: None presented

e. Directors Reports: Chairperson; Alvord reports there is a meeting set up with the Mountain Community Health Care District (MCHD) on Tuesday, March 1, 2022 at 2pm. This meeting is to see how MCHD may help TLS CSD.


Chairperson; Alvord asks Finance Director; Ratliff if TLS CSD has a billing class. Chairperson; Alvord has sent an email to Senator McGuire of California; majority chair State of California Budget committee for funding of rural ambulance services. Chairperson; Alvord relays he has been enquiring about help to increase funds for rural ambulance services. Discussion goes back and forth. Chairperson; Alvord will be sending another email to Senator McGuire regarding the need for additional funding for rural ambulance service.

VII. CORRESPONDENCE: None presented.

VIII. NEXT REGULAR MEETING: Wednesday, March 16, 2022 @ 1100 hours.

IX. ADJOURNMENT: There being no further business, the meeting adjourned at 1187hours.


Todd Corbett, TLS CSD Chairperson


Tiffany Wong, TLS/CSD Clerk/Asst. Administrator